



Great Ellingham Parish Council

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Dear Councillor, You are hereby summoned to attend a meeting of Great Ellingham Parish Council to be held on **Friday 19 February 2016** commencing at 7.30pm at the recreation centre for the purpose of transacting the following business

Anne Rayner, Locum Clerk

AGENDA

1. Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if available.
2. To consider apologies for absence
3. To receive any declarations of interest in any item on the agenda.
4. To confirm the minutes of the meeting of 20 January 2016.
5. To report matters arising not on the agenda and hear the Chairman's report.
6. To consider planning applications, including:
 - a) 3PL/2016/0037/O – Highcroft, Ellingham Rd, Attleborough – erection of four detached dwellings and garages
 - b) 3PL/2015/1472/O – Alder Carr House, Attleborough Rd, demolition of buildings and erection of seven dwellings
 - c) 3PL/2016/0024/F – Stuart House, Crows Lane, Attleborough – Remove temporary fence and replace with permanent green mesh fencing
7. To receive the financial report and consider the following payments:
 - a) Clerk salary February 2016: £151.19
8. To consider and note correspondence received, including:
 - a) Revised planning procedure from Breckland District Council
9. To consider the contract of employment for the clerk
10. To consider adopting a grievance & disciplinary policy.
11. To consider adopting an internal review policy.
12. To consider the insurance renewal quotation and list of cover.
13. To agree a date and time for the annual parish meeting.
14. To consider the provision of a head cam for the school crossing patrol.
15. To consider external audit requirements for smaller authorities.
16. To discuss the issue of the advertising signs at the staggered junction.
17. To consider items from Councillors.
18. To hear and report Highways issues.
19. To confirm the date of the next meeting as Tuesday 15 March 2016 to be held at the Recreation Centre, commencing at 7.30pm.