

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 21 February 2018 at 7.30pm.

In Attendance: Cllr T Betts (Chairman) Cllr T Getley, Cllr S Banks, Cllr D Howe-Li-Rocchi, Cllr J May, Cllr S Mellor, Cllr N Perkins, Cllr A Partridge

Parish Clerk Anne Rayner
6 members of the public

- 1. Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if available** – A member of the public asked why only one of the District Councillors representing Great Ellingham ever attends the parish council meetings. The Chairman advised that the two district councillors had agreed between them their attendance at the meetings of the parishes they represent and also confirmed that Cllr Cowan is active in other discussions and meetings involving Great Ellingham.
A resident asked if the parish council were aware of the planning appeal relating to 3PL/2017/0265/O Land SE of Church Street. The Chairman confirmed this and noted that written representations are being accepted only, there will not be a meeting to discuss the appeal.
A discussion took place regarding various flooding issues, some relating to blocked ditches and also a collapsed culvert at Town Green. The Chairman will write to homeowners, highlighting responsibilities regarding riparian ownership, as it was agreed that some homeowners may not be aware. **Action TB.**
A give way sign, previously on a verge on Penhill Road has been hit by a vehicle and is now at the side of the road. The clerk will report this to Highways. **Action AR.**
Cllr Howe-Li-Rocchi raised the issue of contractor traffic causing problems at the end of Long Street. The Chairman confirmed that the developer should have provided hard standing in order that vehicles can be off road but this has not happened and the amount of traffic parked on the road at the site is an issue. The Chairman will speak to the site manager regarding this again. **Action TB.**
- 2. To consider apologies for absence** – Apologies were received and accepted from Cllr Simpson.
- 3. To receive any declarations of interest in any item on the agenda** – The chairman declared an interest in item 8c on the agenda.
- 4. To confirm the minutes of the meeting of 18 January 2018** – the minutes were approved without alteration and signed as correct by the Chairman.
- 5. To report matters arising not on the agenda and hear the Chairman's report** – The clerk has recently attended General Data Protection Regulation (GDPR) training. The GDPR comes into effect on 25 May 2018. The parish council will need to appoint a Data Protection Officer, it is possible Norfolk ALC may source a DPO on behalf of parishes. The clerk will need to assess the data currently held by the parish council and undertake a data cleansing exercise but also begin to record information for people who the PC holds information for, in order to issue appropriate privacy notices.

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The Chairman reported that he recently met with NCC's traffic management officer and will report at the outcome of that discussion at the next meeting, together with the information provided from the recent road safety audit about the staggered junction. The Chairman hopes a member of the Community Speedwatch team will be present at the next meeting to give a short talk on the activities of the group.

Two bins in the village, one litter and one dog waste, have recently been repaired / replaced. The Parish Council would like to thank Bob Smith for his assistance.

Cllr May asked if it would be possible for the barriers placed on the verges near the triangle to be pushed back, in tighter towards the hedges, to give pedestrians space to get off the road, should they need to. The Chairman agreed he would ask the site manager. **Action TB.**

6. **Planning applications considered between meetings – None**
7. **To hear of planning decisions and other information – None to report**
8. **To consider planning applications**
 - a) **3PL/2018/0010/F – Land adjacent to The Bungalow, Bow St – Construction of single detached dwelling and garage / cart lodge - Withdrawn**
 - b) **3PL/2018/0001/F – Land adjacent to Bury Hall - 2 x 4 bed single storey dwellings & cart lodges –** Councillors **objected** to this application on the grounds of access / highways safety and the proximity of the proposed building to near neighbours.
 - c) **3PL/2018/0072/F – White House Farm, 97 Long St – New 5 bed farmhouse within garden curtilage –** The Chairman asked for views from Councillors but did not offer an opinion. Councillors **objected**, on a majority vote, to the application. Concerns were mainly due to over development of the site and density of buildings.
 - d) **3PL/2018/0060/LB – The Old Farmhouse, Hingham Rd – Replacement of existing sash and casement windows –** The parish council were **supportive** of this application, subject to the requirements of the historic buildings officer at Breckland being satisfied with the changes made to the plans.
 - e) **3PL/2018/0099/F – Pennel House, Penhill Rd – Erection of 1 two storey 5 bed dwelling –** Councillors **supported** this application.
9. **To consider the latest proposal regarding the land donated by Melton Farms –** This matter was discussed again at some length. The situation has changed, in the UKPN have recently installed a pylon on the land in question. After considering several different ways to proceed, it was agreed that the Chairman will go back to the legal team at Breckland, given that the land donation forms part of the S106 agreement, which is a legally binding document. **Action TB.**
10. **To consider a community litter pick –** Cllr May will talk to the Scout leader to see if they would like to organise a community litter pick. Equipment can be collected from the town council offices at either Watton or Attleborough and the rubbish will be collected afterwards, from a nominated point, by Serco. **Action JM.**
11. **To agree the appointment of an internal auditor for the 2017 / 18 accounts –** Councillors agreed to the appointment of Pauline James. **Action AR.**

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12. To receive the financial report and consider the following payments:

The financial report was approved and the following payment were authorised:

Chq no	Amount	Payee	Notes
100538	£ 224.34	A Rayner	January 2018 salary
100539	£ 228.00	Gt Ell Rec. Centre	Hall Hire
100540	£2484.00	David A Graham Ltd	Traffic audit
100541	£ 360.64	Glasdon UK	Replacement bin
100542	£ 700.00	K Calver	Fencing

13. To consider items from Councillors:

a) Update re. CPR Training AR: The clerk is trying to agree a date towards the end of March for training.

b) Issues for SNAP meeting JM – Councillor May reported on the loss of PCSOs from the area, meaning that staffing at Attleborough will reduce from four to two. Whilst officers have further reaching powers, they are less community based and can be called to any area of the County, which will probably result in a reduced local presence. There has also been a significant increase in the amount of stolen dogs.

c) Pooled water outside Glenfield Cottage / Forge Cottage – This has been reported to Highways. They have confirmed they will aim to deal with the problem within six weeks.

14. To consider correspondence received:

a) Ditches on Long Street – This matter was discussed during the open forum.

b) Kickstart Norfolk, Rural Scheme – the clerk reported on this initiative, designed to provide a loan of a moped to unemployed people living in rural areas.

15. To confirm the date of the next meeting as Wednesday 21 March 2018 to be held at the Recreation Centre commencing at 7.30pm.

There being no further business, the meeting closed at 8.50pm.