

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 20 November 2019 at 7.30pm.

In Attendance: Cllr T Betts (Chairman), Cllr A Partridge, Cllr M Hadley, Cllr W Smith, Cllr P Ewin, Cllr N Wilkins

Parish Clerk Anne Rayner
5 members of the public

- 1. Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if available** – A member of the public present asked if there had been the opportunity for the parish council to review the S106 agreement relating to the Flagship homes site. The Chairman confirmed this will be on the agenda for either the December or January meeting. The same resident wished to pass on thanks to Norfolk County Council for resolving the problem relating to the use of the incorrect access to the site.

A parishioner asked about the two trees which have been fenced around on Long Street. The Chairman confirmed that these trees are on Highways land.

- 2. To consider apologies for absence** – Apologies were received and accepted from Councillors H and S Mellor. County Councillor Connolly also sent his apologies.
- 3. To receive any declarations of interest in any item on the agenda** – None to report.
- 4. To confirm the minutes of the meeting of 17 October 2019** – The minutes were approved without alteration and signed as correct by the Chairman.
- 5. To report matters arising not on the agenda and hear the Chairman's report** – The Chairman reported that a full response has been received from Ellingham Hospital regarding concerns raised relating to security at the hospital. Councillors agreed that they were happy with the response received and would only pursue a meeting with the operations director, should any further incidents occur. It was also agreed that, should a meeting prove necessary, it would be preferred for this to take place as part of the parish council open forum session, in order that residents could hear of any issues and the steps being taken to resolve them.

Most people present are aware of the cessation of the bus service to Attleborough from 9th December 2019. Norfolk County Council have confirmed that they, in conjunction with West Norfolk Community Transport will be providing a free of charge transport link between Great Ellingham and Attleborough from 9 December 2019. This will be a Monday – Friday service only and collection will be from the bus shelter at the end of Church Street at 7.20 am in order to tie in with the bus leaving Attleborough Queens Square for Norwich at 7.40 am. The return journey ties in with the X13 leaving Norwich St. Stephens at 17.25, arriving at Attleborough at 18.04. The bus to Great Ellingham is planned to leave Attleborough at 18.05 however, it will wait for up to 15 minutes for the bus to arrive in Attleborough.

A member of the public present noted that, whilst this would help commuters, it provides nothing for residents who might want to get into Attleborough for shopping for an hour or two, or to attend appointments in the town. The Chairman acknowledged this and said that when the

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construction of the roundabout is complete and there is new housing in the village, the parish council would press for a more complete bus service.

Members of the Rocklands 'Neighbourhood Plan' will meet informally with members of the parish council in January sometime to give further insight into the process. The issue can then be discussed at the February parish council meeting.

The Chairman apologised that not everyone received notification of the Kerry Foods open day. The Chairman attended and reported that it was an excellent tour. The anti-odour and noise reduction systems installed have received positive feedback.

6. Planning applications considered between meetings: None

7. To hear of planning decisions and other information:

- a) **3PL/2019/1207/HOU – Five Acre Cottage, Attleborough Rd – Three bay cart lodge – Approved**
- b) **3PL/2019/1138/VAR – Land at Pennel House – Variation of design & layout – Approved**
- c) **3PL/2019/0696/F – Old Thatched Shop, 32 Church St – Erection of dwelling – Approved**
- d) **3PL/2019/0561/F – Aldercarr House – Demolition of outbuilding and development of 3 residential detached dwellings – Approved**

8. To consider planning applications

- a) **3PL/2019/1312/HOU – 17 Chequers Lane – Side extension & internal alterations to replace flat roof with pitch** – The parish council had **no objections** to this application.
- b) **3PL/2019/1270/F – Thornwood, Stalland Common – Conversion of redundant farm building to dwelling** – The parish council had **no objections** to this application.
- c) **3PL/2019/1236/HOU – The Bungalow, Bow St – Extension to detached dwelling** – The parish council had **no objections** to this application.
- d) **3PL/2019/0985/F – 19 Long St – Part change of use of domestic property to consulting room & waiting room for cancer and neurological diseases patients** – The parish council agreed that, whilst not objecting in principle to the application, concerns were raised relating to the increased traffic that will be generated. It was noted that Highways have objected to the application.
- e) **3PL/2019/1188/F – 1a The Barn, Long Street – Erection of one bed dwelling** – The parish council had **no objections** to this application.

9. To consider Councillor duties – Duties were divided as follows: Highways, planning, defibrillator and speedwatch – Councillor Betts. Finance & internal audit, Health & safety – Councillor S Mellor. Town & Parish Council Forum, Fixed Assets – Councillor M Hadley. Education – Councillor W Smith. SNAP representative – Councillor H Mellor. Recreation Centre rep, noticeboards – Councillor A Partridge.

10. S38 Lighting Requirements information – Attleborough Rd – Norfolk County Council have written to the parish council to ask if street lighting is required, as part of this development. It is not

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required on the grounds of highways safety and the parish council have confirmed they do not require street lighting.

- 11. To consider the 2020/21 budget and precept requirements** – The clerk gave a brief explanation of the tax base and precept calculation and also a comparison of the precept charged by Great Ellingham with other similar sized villages, together with some information regarding reserves and expectations of auditors. Councillor Smith expressed some reservation around increasing the precept, noting that planned spends as a result of an increase last year, didn't happen. It was however acknowledged that if the parish council intend to proceed with a neighbourhood plan there will be significant costs involved in this, as there will be relating to the new village hall etc. It was agreed that the clerk will bring further information to the next meeting, specifically relating to how much the parish council reserves have increased over the last few years and a decision will be made at the December meeting. **Action AR.**

12. To receive the financial report and consider the following payments:

Although not present, Councillor S Mellor had confirmed approval of the financial report. The following payment was unanimously authorised.

Chq no	Amount	Payee	Notes
100611	£ 252.95	A Rayner	November salary

13. To consider items from Councillors:

- a) **Noticeboards** – Councillor Partridge reported on the further deterioration of the noticeboard and they keys for the board on Hingham Rd. The Chairman confirmed the installation of the new board is imminent.
- b) **Visibility – Mill Lane** – The hedge causing a visibility issue has been cut back.

14 .To consider correspondence received:

- a) **WWII Commemorative Grant Scheme** – A resident contacted the parish council with a view to providing an educational board at Bush Green to explain the role and purpose of the USAF base during WWII. The parish council were fully supportive of this idea and the Chairman has also forged contact with the originator of the idea and another parishioner with an interest in the base and the history surrounding it.

15. To confirm the date of the next meeting as Wednesday 18 December 2019.

There being no further business, the meeting closed at 8.35pm.