



Great Ellingham Parish Council

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Dear Councillor, you are hereby summoned to attend the meeting of Great Ellingham Parish Council to be held on **Wednesday 20th April 2022** commencing at 7.30pm at the recreation centre for the purpose of transacting the following business

Melanie Eversfield, Parish Clerk, 14/04/2022

AGENDA

MEMBERS OF THE PUBLIC WISHING TO ATTEND MUST CONTACT THE CLERK BY MONDAY 18th APRIL 2022 AT THE LATEST SO THAT SEATING ARRANGEMENTS CAN BE DETERMINED

1. Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if applicable.
2. To consider and approve apologies for absence
3. To receive any declarations of interest in any item on the agenda.
4. To confirm the minutes of the meeting of 23rd March 2022.
5. To report matters arising not on the agenda and hear the Chairman's report.
6. To hear of planning decisions and other information:
7. To consider planning applications:
 - a) 3PL/2022/0373/F – New build sustainable home – Land at Bow Street, Great Ellingham
 - b) 3PL/2022/0199/VAR – Variation of condition 2 & 3 on 3PL/2021/1300/F – revised design of garage to include new solar panels and amended brick type – Swamp Farm, Swamp Lane, Great Ellingham.
 - c) 3PL/2022/0321/HOU – Proposed single storey rear extension with covered terrace and walkway, including various alterations to existing dwelling, demolition of existing outbuilding and erection of proposed studio and double garage – Twigfolly, Attleborough Road, Great Ellingham.
8. To receive and note accounts, budget comparison and bank reconciliation as at 31st March 2022.
9. To note Clerk's salary scale pay rise, including back pay from 1st August to 31st March totalling £38.50 before tax. This has been added to the April salary payment.
10. To note the Clerk has submitted a VAT Return for the period of 1st April 2021 to 31st March 2022 and that £1,250.84 has been reclaimed.
11. To note receipt of 50% precept from Breckland Council of £4,500.00.
12. To consider annual subscription to Norfolk Association of Local Councils at a cost of £268.19.
13. To consider a contribution of £50 to Gail Dorrington, toward the cost of art materials for two children's competitions, linked to the Teddy Bear Festival and the Queen's Platinum Jubilee.
14. To note successful Parish Partnership Bid for 2022/2023.
15. To review and approve Asset Register, Financial Regulations, Media Relations Policy and Internal Review Policy.
16. To receive an update regarding funding a tea party to celebrate the success of the GE Covid Support Group and present the Lord Lieutenant's Commemorative Plaque during the party; after which it will be attached to the village sign support, and consider any actions, if necessary.
17. To receive an update regarding funding a planting scheme, prepared by John Patman, for the roundabout and surrounding verges, and consider any actions, if necessary.
18. To discuss and consider proposals for the Queen's Platinum Jubilee 2022.
19. To consider the following payments:

Chq No	Amount	Payee	Notes
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100702	£299.85	Mrs M Eversfield	April Salary & Back Pay
DD	£8.00	HMRC	Bank Charges
100703	£216.00	Mellor Metals	Grass Cutting 2021
DD	£106.81	HMRC	Q4 PAYE
100704	£551.44	Arthur J Gallagher Insurance Brokers Ltd	Annual Insurance
100705	£300.00	Mr T Betts	Covid Tea Party

20. To consider items from Councillors:

- Defibrillators in the Parish
- Installation of waste bin in Shrugs Lane

21. To consider correspondence received:

- Breckland Local Plan: Call for sites (emailed 7th April)
- Breckland Town & Parish Forum – 23rd May 2022 (emailed 7th April)
- Teddy Bear Festival (emailed 14th April)

22. To confirm the date of the next meeting as Wednesday 18th May 2022 to be held at the Recreation Centre commencing at 7.30pm.