

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 15th June 2022 at 7.30pm

In Attendance: Cllr T Betts (Chairman), Cllr P Ewin, Cllr H Mellor and Cllr N Wishart
Parish Clerk – Melanie Eversfield
1 member of the public

1. **Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if applicable** – It was noted that the member of the public was attending the meeting to just observe the proceedings.
2. **To consider apologies for absence** – Apologies were received and accepted from Cllr M Barron, Cllr N Wilkins, Cllr S Mellor and Cllr M Hadley. County Councillor Ed Connolly and District Councillor Sarah Suggitt also sent apologies.
3. **To receive any declarations of interest in any item on the agenda** – Cllr P Ewin (8a) the declaration was prejudicial and Cllr P Ewin left the room when the item was being discussed.
4. **To confirm the minutes of the meeting of 20th April 2022** – The minutes were confirmed as a true record and signed as correct by the Chairman.
5. **To confirm the minutes of the meeting of 18th May 2022** – The minutes were confirmed as a true record and signed as correct by the Chairman.
6. **To report matters arising not on the agenda and hear the Chairman’s report** – Cllr Betts presented a report, a copy of which is attached to the official minutes.
7. **To hear of planning decisions and other information: -**
 - a) 3PL/2022/0443/HOU – Erection of single storey orangery to rear, following demolition of conservatory – The Old Farmhouse, Hingham Road, Great Ellingham – APPROVED
 - b) 3PL/2022/0391/LB – Erection of a single storey orangery to rear, following demolition of conservatory – The Old Farmhouse, Hingham Road, Great Ellingham – APPROVED
 - c) 3PL/2022/0198/F – Change of use of 1no. agricultural building to mixed Use Class E(g) and B8, and associated works – Stalland Farm, Great Ellingham - APPROVED
8. **To consider planning applications:**
 - a) **3PL/2022/0580/F – Formation of vehicle access to serve poultry unit – Rookery Farm, Watton Road, Great Ellingham** - *Great Ellingham Parish Council has now had an opportunity to consider the planning application and wishes to raise no objection to the proposals contained therein. However, if new or additional information comes to light then it would appreciate the opportunity to consider this further.*
 - b) **3OB/2022/0039/OB – Application to discharge planning obligation Schedule 1, Obligation 1.5 on 3PL/2018/1021/F – Land at Hingham Road/Attleborough Road, Great Ellingham** - *Great Ellingham Parish Council has now had an opportunity to consider the planning application and wishes to raise no objection to the proposals contained therein. However, if new or additional information comes to light then it would appreciate the opportunity to consider this further.*

- c) **3PL/2022/0633/HOU – Demolition of dormer window, construction of new 2 storey rear extension with first floor terrace and internal alterations – 3 The Woodcutters, Great Ellingham** – *Great Ellingham Parish Council has now had an opportunity to consider the planning application and wishes to raise no objection to the proposals contained therein. However, if new or additional information comes to light then it would appreciate the opportunity to consider this further.*
- d) **3PN/2022/0016/UC – Prior approval for change of use of agricultural building to dwelling within class Q of part 3, of schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 – Land off Bush Green, Great Ellingham** - *Great Ellingham Parish Council has now had an opportunity to consider the planning application and wishes to raise no objection to the proposals contained therein. However, if new or additional information comes to light then it would appreciate the opportunity to consider this further.*

- 9. **To receive and note accounts, budget comparison and bank reconciliation as at 31st May 2022** – These could not be discussed as the Clerk had not received the bank statements.
- 10. **To confirm that Great Ellingham Parish Council can exempt itself from External Audit** - Agreed.
- 11. **To receive and consider Internal Auditor’s Report for 2021/2022** – Received and noted. It was also noted that Anne Barnes was retiring from 1st July. The Chairman had sent her a letter of thanks.
- 12. **To approve the Annual Governance Statement for 2021/2022** – Agreed.
- 13. **To approve the Annual Accounting Statement for 2021/2022** – Agreed.
- 14. **To receive report in relation to the clock at St. James and consider options contained in the report** – It was agreed to defer this to the July meeting so that councillors can visit the site before a decision is made.
- 15. **To receive an update regarding funding a planting scheme, prepared by John Patman, for the roundabout and surrounding verges** – It was noted that the planting will need to be revised so that it is relevant for the area. Cllr S Mellor to ensure the risk assessments are carried out. The Clerk to invoice three local companies for sponsorship towards the purchase and maintenance of the planting.

16. To consider the following payments: -Agreed

Chq No	Amount	Payee	Notes
100712	£268.95	Mrs M Eversfield	June Salary
DD	£10.00	HMRC	Q1 PAYE
100713	£75.00	M Jeffery	Maintenance of DGM
100714	£183.86	Mr T Betts	Defib Pads
100715	£88.00	Mrs A Barnes	Internal Audit

17. To consider items from councillors

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- The subject of defibrillators within the Parish was discussed. The Clerk and Cllr Betts to work on this together and bring their findings back to the council.
- The installation of a general waste bin in Shrugs Lane was discussed. The Clerk stated that Breckland had rejected the request as it was not on Highways or Breckland's land. District Cllr Suggitt investigated this on behalf of the Parish Council and the Clerk has since re-submitted the request.

18. To consider correspondence received:

- Local resident re. Platinum Jubilee Bench. It was agreed that the Recreation Centre Committee be asked if it would like a bench at the Rec. The Clerk to ask Cllr Hadley to bring this up at the next committee meeting.
- Norfolk Constabulary – Changes to Parish Newsletters. Noted.

19. To confirm the date of the next meeting as Wednesday 20th July 2022 to be held at the Recreation Centre commencing at 7.30pm – Noted.

There being no further business the meeting closed at 8.12pm.