

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 20th April 2022 at 7.30pm

In Attendance: Cllr T Betts (Chairman), Cllr S Mellor (Vice-Chairman), Cllr P Ewin, Cllr M Hadley, Cllr H Mellor and Cllr N Wilkins.

Parish Clerk – Melanie Eversfield
District Councillor – Sarah Suggitt
1 member of the public

1. **Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if applicable** – District Councillor Suggitt stated that since the bin date change there has been some teething issues, but this should resolve itself shortly. She also gave an update on the latest correspondence from Natural England in relation to nature neutrality.
2. **To consider apologies for absence** – Apologies were received and accepted from Cllr A Partridge until June 2022, due to personal circumstances. Apologies were also received and accepted from Cllr N Wishart and Cllr M Barron. County Councillor Ed Connolly also sent apologies.
3. **To receive any declarations of interest in any item on the agenda** – There were none.
4. **To confirm the minutes of the meeting of 23rd March 2022** – The minutes were approved as a true record and signed as correct by the Chairman.
5. **To report matters arising not on the agenda and hear the Chairman’s report** – Cllr Betts read out a report which is attached to the official minutes and on the Parish Council website.
6. **To hear of planning decisions and other information:** - There were none.
7. **To consider planning applications:**
 - a) **3PL/2022/0373/F – New build sustainable home – Land at Bow Street, Great Ellingham** – *Great Ellingham Parish Council objects to this application on the grounds that it is outside of the settlement boundary.*
 - b) **3PL/2022/0199/VAR – Variation of condition 2 & 3 on 3PL/2021/1300/F – revised design of garage to include new solar panels and amended brick type – Swamp Farm, Swamp Lane, Great Ellingham** - *Great Ellingham Parish Council has now had an opportunity to consider the planning application and wishes to raise no objection to the proposals contained therein. However, if new or additional information comes to light then it would appreciate the opportunity to consider this further.*
 - c) **3PL/2022/0321/HOU – Proposed single storey rear extension with covered terrace and walkway, including various alterations to existing dwelling, demolition of existing outbuilding and erection of proposed studio and double garage – Twigfolly, Attleborough Road, Great Ellingham** – *Great Ellingham Parish Council has now had an opportunity to consider the planning application and wishes to raise no objection to the proposals contained therein. However, if new or additional information comes to light then it would appreciate the opportunity to consider this further.*
8. **To receive and note accounts, budget comparison and bank reconciliation as at 31st March**

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2022 – Agreed.

9. **To note Clerk's salary scale pay rise, including back pay from 1st August 2021 to 31st March 2022 totalling £38.50 before tax, which has been added to the April salary payment – Noted.**
10. **To note that the Clerk has submitted a VAT Return for the period 1st April 2021 to 31st March 2022 and that £1,250.84 has been reclaimed – Noted.**
11. **To note receipt of 50% precept from Breckland Council for £4,500.00 – Noted.**
12. **To consider annual subscription to Norfolk Association of Local Councils at a cost of £268.19 – Agreed.**
13. **To consider a contribution of £50.00 to Gail Dorrington, toward the cost of art materials for two children's competitions, linked to the Teddy Bear Festival and the Queen's Platinum Jubilee – Agreed.**
14. **To note successful Parish Partnership Bid for 2022/2023 – Noted.**
15. **To review and approve Asset Register, Financial Regulations, Media Relations Policy and Internal Review Policy – Approved.**
16. **To receive an update regarding funding a tea party to celebrate the success of the GE Covid Support Group and present the Lord Lieutenant's Commemorative Plaque during the party; after which it will be attached to the village sign support – It was noted that this had taken place as per the Chairman's report under item 5 above.**
17. **To receive an update regarding funding a planting scheme, prepared by John Patman, for the roundabout and surrounding verges – It was noted that a licence to cultivate has been approved. Cllr Betts is in consultation with John Patman regarding a slight change of design and then quotations will be obtained. In the meantime, Cllr Betts will write to local businesses seeking sponsorship. Cllr S Mellor will undertake a risk assessment of volunteers working on the highway for the Parish Council. All findings will be brought back to the Council.**
18. **To discuss and consider proposals for the queen's Platinum Jubilee 2022 – It was noted that a few events are already being arranged within the Parish by other organisations. Cllr S Mellor stated that the had placed the order for the Jubilee mugs.**
19. **To consider the following payments: -Agreed**

Chq No	Amount	Payee	Notes
100702	£299.85	Mrs M Eversfield	April Salary & Back Pay
DD	£8.00	HSBC	Bank Charges
100703	£216.00	Mellor Metals	Grass Cutting 2021
DD	£106.81	HMRC	Q4 PAYE
100704	£551.44	Arthur J Gallagher Insurance Brokers	Annual Insurance
100705	£300.00	Mr T Betts	Covid Tea Party
100707	£50.00	Mr M Davey	Works to Ditch

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100708	£268.19	Norfolk ALC	Annual Subscription
100709	£50.00	Gail Dorrington	Donation as per item 13

20. To consider items from councillors

- The subject of defibrillators within the Parish was discussed. The Clerk and Cllr Betts to work on this together and bring their findings back to the council.
- The installation of a general waste bin in Shrugs Lane was discussed. The Clerk stated that Breckland had rejected the request as it was not on Highways or Breckland's land. District Cllr Suggitt to look into this on behalf of the Parish Council.

21. To consider correspondence received:

- Breckland Local Plan: Call for sites. Noted.
- Breckland Town & Parish Forum – 23rd May 2022. Noted.
- Teddy Bear Festival regarding permission for use of land on 9th July. After some discussion it was agreed that permission would be granted but that no parking should take place on the land.

17. To confirm the date of the next meeting as Wednesday 18th May 2022 to be held at the Recreation Centre commencing at 7.30pm – Noted.

There being no further business the meeting closed at 8.30pm.