

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 17th May 2023 at 7.30pm

In Attendance: Cllr T Betts (Chairman), Cllr S Mellor (Vice-Chairman) and Cllr P Bonner.

The Parish Clerk – Mrs M Eversfield
District Councillor Sarah Suggitt
6 Parishioners

1. **To elect a Chairman for the forthcoming year and receive the Chairman's Declaration of Acceptance of Office** - Councillor Betts was nominated and seconded for the role of chairman. He accepted and signed the appropriate paperwork.
2. **To elect a Vice-Chairman for the forthcoming year and receive the Chairman's Declaration of Acceptance of Office** – Councillor S Mellor was nominated and seconded for the role of vice-chairman. He accepted and signed the appropriate paperwork.
3. **To confirm that all councillors have signed the Declaration of Acceptance of Office** – Confirmed.
4. **To consider applications for Co-option** – Mr Mark Hadley had made an application. This was approved and he was invited to join the meeting as councillor. He signed the appropriate paperwork.
5. **Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if applicable** – It was noted that District Councillor Sarah Suggitt had been elected as Deputy Leader of Breckland Council. She was congratulated on this appointment. Cllr Suggitt introduced her annual report, which can be found on the Parish Council website.
6. **To consider apologies for absence** – Apologies were received and accepted from Councillors H Mellor and P Ewin. County Councillor Ed Connolly also sent his apologies.
7. **To receive any declarations of interest in any item on the agenda** – None
8. **To confirm the minutes of the meeting of 15th February 2023** – The minutes were confirmed as a true record of the meeting and were signed by the Chairman.
9. **To confirm the minutes of the meeting of 19th April 2023** – The minutes were confirmed as a true record of the meeting and were signed by the Chairman.
10. **To report matters arising not on the agenda and hear the Chairman's report** – Cllr Betts presented a report, a copy of which is attached to the official minutes and on the council's website.
11. **To consider and allocated councillors' responsibilities for the ensuing year** –
Tim Betts (Chairman) – Highways, Planning
Shane Mellor (Vice-Chair) – Finance and Internal Audit, Health and Safety
Mark Hadley – Fixed assets, Recreation Centre representative and Town and Parish Council Forum meeting representative

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Hayley Mellor – SNAP representative and Environment
Peter Ewin – Education and New Village Hall Working Group
Paul Bonner – Defibrillator

12. To hear of planning decisions and other information: -

- a) 3NM/2023/0044/NMA – Non-Material Amendment to 3PL/2020/0741/VAR – Minor amendments to house types (A11, A10, B10, B10(D), B11, C10, C11, C12, D10, E10, F10) (Not including Phase 1) – Land between Watton Road and Hingham Road, Great Ellingham – PERMISSION GRANTED
- b) 3PL/2023/0354/HOU - Proposed single storey extension – The Hollies, Watton Road, Great Ellingham – PERMISSION GRANTED
- c) 3DC/2023/0056/DOC – Discharge of conditions 3, 7, 11, 13 & 14 on 3PL/2022/1433/VAR – Misty Dawn, Deopham Road, Great Ellingham – DISCHARGE OF CONDITIONS COMPLETE
- d) 3DC/2023/0055/DOC – Discharge of conditions 3 & 4 on 3PL/2020/0228/F – 21 Hingham Road, Great Ellingham – DISCHARGE OF CONDITIONS COMPLETE

13. To consider planning applications:

- a) 3PL/2023/0436/F – Change of use of land to permit the creation of a dog walking field, with associated fencing, car parking and highway access – Stalland Farm, Stalland Common, Great Ellingham – **No objections**
- b) 3PL/2023/0428/HOU – Conversion of an existing outbuilding into a 2-bedroom annexe – Ferguson House, Glebe Meadow, Great Ellingham – **No objections**
- c) 3PL/2023/0271/F - Change of use of agricultural land to business use for alpaca business, and the erection of one outbuilding to be used for the business – Two Oaks, Long Street, Great Ellingham – **No objections**

14. To receive and note accounts, budget comparison and bank reconciliation as of 30th April 2023 – Noted.

15. To discuss land and pond at Church Street/Lakeview - A lengthy discussion took place in relation to the breach of planning conditions. Sarah Suggitt to chase this up with enforcement at Breckland. Residents of Lakeview would like to form a community group to remediate part of the land for natural habitat.

16. To receive information from the Teddy Bear Festival in relation to a street party – Noted.

17. To discuss the options paper of the local plan consultation – the collated comments were agreed. The Clerk to submit to Breckland.

18. To consider financial request from St. James Church – A grant of £450.00 towards the upkeep of the churchyard was agreed.

19. To consider the following payments via BACS: - Agreed

Amount	Payee	Notes
£291.41	Mrs M Eversfield	May 2023 Salary
£42.58	Mr T Betts	Hi Viz Jackets

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20. To consider items from councillors:

- a) The Chairman stated that he had received a request from Great Ellingham Recreation Centre to use the community mobile phone for the hall booking line. This request was refused.

21. To consider correspondence received – None

22. To confirm the date of the next meeting as Wednesday 21st June 2023 to be held at the Recreation Centre commencing at 7.30pm – It was noted that the Clerk would seek an alternative date in June.

There being no further business the meeting closed at 8.43pm.