

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 19th July 2023 at 7.30pm

In Attendance: Cllr T Betts (Chairman), Cllr S Mellor (Vice-Chairman) and Cllr P Ewin, Cllr H Mellor.

The Parish Clerk – Mrs M Eversfield

1 Parishioner

- 1. Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if applicable – None**
- 2. To consider apologies for absence –** Apologies were received and accepted from Councillors M Hadley and P Bonner. County Councillor Ed Connolly also sent his apologies.
- 3. To receive any declarations of interest in any item on the agenda – None**
- 4. To confirm the minutes of the meeting of 17th May 2023 –** The minutes were confirmed as a true record of the meeting and were signed by the Chairman.
- 5. To report matters arising not on the agenda and hear the Chairman's report –**
Cllr Betts presented a report, a copy of which is attached to the official minutes and on the council's website.
- 6. To consider applications for co-option - None**
- 7. To hear of planning decisions and other information: -**
 - a) 3PL/2023/0436/F – Change of use of land to permit the creation of a dog walking field, with associated fencing, car parking and highway access – Stalland Farm, Stalland Common, Great Ellingham – APPROVED
 - b) 3PL/2023/0428/HOU – Conversion of part of an existing outbuilding into a 1 bedroom annexe – Ferguson House, Glebe Meadow, Great Ellingham – APPROVED
 - c) 3PL/2023/0386/LU – Erection of solar panels on roof of property – Certificate of Lawfulness – proposed use – 14 Home Close, Great Ellingham – APPROVED
 - d) 3PL/2023/0271/F – Change of use of agricultural land to business use for alpaca business, and the erection of one outbuilding to be used for the business – Two Oaks, Long Street, Great Ellingham – APPROVED
 - e) 3OB/2019/0041/OB – Discharge of S106 open space works specification and approval of nominated body 3PL/2015/0441/F – Land at Town Green, Great Ellingham – REFUSED
- 8. To note comments made on planning applications between meetings:**
 - a) 3PL/2023/0625/F – Demolish existing barn/outbuilding to rear and rebuild new dwelling – 85 Long Street, Great Ellingham - *Object. This is a back garden development which will impinge upon the privacy of its neighbour at Nos 83.*
 - b) 3PL/2023/0626/HOU – Front single storey extension to include open attached cart lodge and new access – 85 Long Street, Great Ellingham - *Object. This front extension extends way beyond the building line. An additional access onto Long Street here would be unsafe.*
 - c) 3NM/2023/0059/NMA – Amendment to 3PL/2020/0228/F – Openings relocated on front and rear. Side (East) elevation has a new door. Bathroom window on rear elevation increased in size. External chimney breast and stack removed from east elevation. Dummy chimney added.

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Internal layout reconfigured. Addition of photovoltaic panels. Re-positioning of driveway – 21 Hingham Road, Great Ellingham – *No Objections*

- d) 3DC/2023/0165/DOC – Discharge of condition no. 3 on 3PL/2020/0028/F – 21 Hingham Road, Great Ellingham – *No Objections*
- e) 3DC/2023/0158/DOC – Discharge of conditions No.21 on 3PL/2018/1021/F – Land at Hingham Road/ Attleborough Road, Great Ellingham - *Objection. The external lights shed light in an upward direction. They should only shed light in a downward direction, as per the long-standing policy for external lighting in Great Ellingham as agreed with the Director of Planning.*

9. To consider new planning applications, if any:

- a) 3PL/2023/0446/F - Construction of Modular building to increase capacity and opening hours for existing preschool - Recreation Centre Watton Road NR17 1HZ – *No objection as long as the neighbours are happy and there is sufficient parking.*
- b) 3PL/2022/1300/F - 8no. poultry houses with associated admin blocks, feed bins and ancillary development (Revised scheme) which is accompanied by an Environmental Statement and non-technical summary - Land to South side of Swangey Lane NR17 1XJ – *Object as previous concerns have not been addressed.*

10. To receive and note accounts, budget comparison and bank reconciliation as of 30th June 2023 – Noted.

11. To consider Internal Auditor for 2023/2024 at a cost of £100.00 – Agreed

12. To confirm that Great Ellingham Parish Council can declare itself exempt from External Audit – Confirmed

13. To receive and consider Internal Auditors report – Defer to the next meeting

14. To approve the Annual Governance Statement for 2022/2023 – Approved

15. To approve the Annual Accounting Statement for 2022/2023 – Approved

16. To consider the following payments via BACS: - Agreed

Amount	Payee	Notes
£291.41	Mrs M Eversfield	June 2023 Salary
£287.20	51 Petanque Club	Grant
£349.83	Norfolk ALC	Subscription
£1,850.00	Great Ellingham Recreation Centre	Grant
£575.84	Zurich Municipal Insurance	Insurance
£450.00	St. James Church	Grant
£225.00	Kevin Calver	Installation of Bin
£130.00	J Ewin	Allotment Rent
£65.00	M Jeffery	Deopham Memorial

17. To receive an update on the new village hall: It was noted that a proposal has been sent away for approval.

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18. To consider items from councillors:

- a) The Vice-Chairman gave an update on the church clock. The weights have been done and encasement is in place. Just needs some hatches to be done. Training will take place in September along with the risk/health and safety report.

19. To consider correspondence received – None

20. To confirm the date of the next meeting as Wednesday 16th August 2023 to discuss planning applications and urgent business only, otherwise Wednesday 20th September 2023 to be held at the Recreation Centre commencing at 7.30pm.

There being no further business the meeting closed at 8.43pm.