

Great Ellingham Parish Council  
Minutes of the meeting of the Parish Council  
held at the recreation centre on Tuesday 27<sup>th</sup> February 2024 at 7.30pm

Present: Cllr T Betts (Chairman), Cllr S Mellor (Vice-Chairman), Cllr H Mellor, Cllr P Ewin,  
Cllr P Bonner and Cllr S Southcott

In attendance: Parish Clerk and 11 residents

- 1. Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if applicable –** There was none.
- 2. To consider and approve apologies for absence –** Apologies had been received from Robin Croft and Ashley Broughton.
- 3. To complete the co-option process of two successful applicants –** Cllr S Southcott signed his declaration of acceptance of office.
- 4. To receive any declarations of interest in any item on the agenda –** Cllrs S & H Mellor declared an interest in item 8b.
- 5. To confirm the minutes of the meeting of 15<sup>th</sup> November 2023 –** The minutes were confirmed as a true record of the meeting and were signed by the Chairman.
- 6. To report matters arising not on the agenda and hear the Chairman's report –** Cllr Betts presented a report, a copy of which is attached to the official minutes and on the Council's website.
- 7. To confirm the resignation of Cllr. Mark Hadley & to commence the process of finding a replacement –** Cllr Betts confirmed the resignation of Cllr. Mark Hadley and Ms Taylor advised that Breckland Council would now be notified of the vacancy, following which a notice would be published allowing 14 days for 10 electors to request to hold an election to fill the vacant position and, should this period pass without such a request being made, the Parish Council will fill the vacancy by co-option.
- 8. To hear of planning decisions and other information: –** Noted
  - a) 3PL/2022/0373/F – Appeal Ref: APP/F2605/W/23/3314109 - Land at Bow Street, Great Ellingham, Norfolk NR17 1SE – APPEAL DISMISSED
  - b) 3PL/2023/1038/HOU – Proposed Two Storey Extension on rear Elevation - Great Ellingham: Bramley Cottage Attleborough Road – APPROVED
  - c) 3PL/2022/0084/VAR – Variation of condition 2 on 3PL/2018/0852/F - Revised site layout and new/revised driveways & road designs - Land between Watton Road & Hingham Road – WITHDRAWN
  - d) 3PL/2023/1073/F – Erection of dwelling and change of use of land to the rear to garden land - Great Ellingham: Plot 4 West Carr Road – APPROVED
  - e) 3OB/2023/0034/DOB – 3PL/2018/1021/F to discharge obligations with the submission of a management transfer plan - Land off Attleborough Road – REFUSED
  - f) 3OB/2023/0040/DOB – Application to discharge the obligations in Schedule 1 Part 3 (Affordable Housing Contribution) of the s.106 Agreement dated 26th June 2019 attached to planning permission ref: 3PL/2018/1021/F - Land at Hingham Road / Attleborough Road – REFUSED

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- g) 3PL/2023/1176/VAR – Variation of Condition (2) on 3PL/2022/0518/F - amendments requested to approved house types, mix (Type 3 omitted) and site layout updated to suit - Great Ellingham: Development site at 602078, 297027 Church Street – APPROVED
- h) 3PL/2024/0006/HOU – Render to the outside of the whole bungalow - 1 Chequers Lane – APPROVED
- i) TRE/2023/0356/TPO – T1 - Diseased Sycamore - Fell – Sycamore has got sooty bark disease with most of the canopy dead or in severe decline. (Tree Work App TPO) - 23 Long Street, NR17 1LL – TPO WORK CONSENT
- j) 3BT/2023/0008/BT – Installation of 1 no OMNI, 1 no. GPS antenna, 1 no. 3G OMNI antenna and smart meter equipment - The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 16, Class A (Telecommunications) - Land at Great Ellingham Sewage Treatment Work Deopham Roads, NR17 1AH – PRIOR APPROVAL GIVEN

**9. To consider new planning applications:**

- a) 3PL /2024/0120/F – Residential Development of 13no New build dwellings with associated private amenity, parking, and highways this site will serve as an extension to the approved master residential development 3PL/2023/0877/VAR - Land between Watton Road and Hingham Road – *No objections. Comments for submission to be drafted by Cllr Betts.*
- b) 3OB/2024/0010/DOB – Application to discharge the Open Space Scheme as required by Para 1.1 of Schedule 2 Part 1 of the S.106 Agreement dated 26th June 2019 on pp 3PL/2018/0852/F as varied by 3PL/2020/0741/VAR - Land between Watton Road & Hingham Road – *No objections.*

**10. To review any payments made since the last Parish Council meeting** – All payments processed since 15<sup>th</sup> November were read by the Clerk for information.

**11. To receive and note accounts, budget comparison and bank reconciliation as of 31<sup>st</sup> January 2024** – Noted.

**12. To consider participating in the Local Government Pension Scheme with Norfolk Pension Fund** – Agreed.

**13. To consider the following payments:** – Agreed.

| Amount  | Payee                              | Notes                          |
|---------|------------------------------------|--------------------------------|
| £443.80 | Ms Taila Taylor                    | January-February Salary        |
| £136.18 | Norfolk Pension Fund (if approved) | January-February Contributions |
| £55.00  | Great Ellingham Recreation Centre  | Village Hall Hire              |

**14. To introduce and approve the following policies:**

- a) General Reserve Policy – Accepted and approved as presented.
- b) Data Protection Policy – Accepted and approved as presented.

**15. To receive an update on the new village hall** – The Chairman had provided an update during his report.

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- 16. To receive an update on the village pond between Lake View and Mill Farm, Church Street** – After much discussion it was agreed to engage Breckland Council as the local planning authority and request they enforce against the unconsented works.
- 17. To seek volunteer councillor to replace ex-councillor Neill Wishart on the ATTCARE Board** – Cllr S Southcott was interested and requested further information prior to making any commitment.
- 18. To receive an update on roundabout planting – provision of bark and grass seed** – The Chairman had provided an update during his report. Cllr. Ewin agreed to contact Mark Hadley to speed up provision of grass seed and bark.
- 19. To consider items from Councillors: to be received by the clerk in advance of the meeting** – None received.
- 20. To consider correspondence received: A request had been received regarding the installation of a dropped kerb in the pavement opposite the village store & post office** – It was agreed to make an application to the Highways Authority requesting a dropped kerb in this location.
- 21. To confirm the date of the next meeting as Wednesday 20<sup>th</sup> March 2024 to be held at the Recreation Centre commencing at 7.30pm** – Noted.

Meeting closed at 8.35pm